



BEAUTIFICATION AND PUBLIC ART COMMISSION AGENDA

February 14, 2022 – 4:00 p.m.

City of Flagstaff – Microsoft Teams Remote Meeting

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Creag Znetko, (928) 213-2906 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

City Staff: Eliza Kretzmann – Staff Liaison, Jana Weldon – Project Administrator, Creag Znetko – Recording Secretary, VISTA AmeriCorps Member MacKenzie Chase

- A. **The Public is Invited to Attend this Remote Meeting:** Please join us via Microsoft Teams by clicking on the following link, which brings you to the live meeting: [Click here to join the meeting](#)

Please turn your camera off and mute your microphone except when speaking. If you need an invitation to the meeting, email cznetko@flagstaffaz.gov prior to 3:00 p.m. on the Monday of the meeting.

Provide Public Comment Prior to the Meeting: Email eliza.kretzmann@flagstaffaz.gov with your public comment prior to 3:00 p.m. with PUBLIC COMMENT in the subject on the Monday of the meeting and it will be read during the public comment section or during the item to which your comment pertains.

A. CALL TO ORDER

B. ROLL CALL:

Carla McCord, Chair
Sandra Lubarsky, Vice-Chair
J Michael Cruz
Anthony Garcia

Matt McGrath
Jeremy Slater
Tina Zecher

C. UPCOMING EVENTS/OPPORTUNITIES:

1. Creative Flagstaff – Grants to local art, culture and science nonprofits – General Operating Support Grants opened this month.
2. Beautification in Action Grants – next deadline: March 15
3. I Heart Pluto Art Show at Lowell Observatory.
4. Threaded Together – Offering many innovative sewing classes for youth and the community.
5. Keep an eye on Flagstaff 365: <https://www.flagstaff365.com/> for art, culture and science events.

D. PUBLIC PARTICIPATION

The Arizona Open Meeting Law prohibits the Commission from discussing or acting on an item which is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. Public comment should be sent to eliza.kretzmann@flagstaffaz.gov, prior to 3:00 p.m. on the day of the meeting with PUBLIC COMMENT in the email subject or during the designated public participation section.

E. APPROVAL OF MINUTES

1. January BPAC Meeting.

F. ANNOUNCEMENTS

1. Recently Completed Projects
2. Thank you to Commissioner Slater for his time on the Commission! Please help spread the word that we are recruiting a new Commissioner.

G. ACTION ITEMS

1. None at this time.

H. DISCUSSION ITEMS

1. **Open Meeting Law:** Jana Weldon, Beautification, Arts & Sciences Project Administrator

Ms. Weldon will provide an overview of open meeting law concerns with the use *To/From* items and what staff finds helpful in using this tool.

Suggested Action: Listen to presentation, ask questions, give guidance on whether to continue to have staff utilize the to/from portion of the agenda.

2. **Updated Workplan:** Eliza Kretzmann, Beautification, Arts & Sciences Manager

Ms. Kretzmann will provide an update to the project Workplan (our 'Time Capacity Budget') since BPAC's budget retreat. The updated plan reflects current commitments, is mainly informed by BPAC priorities from the retreat, and includes some City priorities. We will focus mainly on the next FY (FY23, July 2022 to June 2023). New items are highlighted in the plan for easy reference.

Suggested Action: Listen to presentation, look over the workplan together (particularly FY23), ask questions, discuss any changes desired by the Commission.

3. **5-Year Budget Updates:** Eliza Kretzmann, Beautification, Arts & Sciences Manager

This discussion is to prepare for a formal vote for approval of the Beautification and Arts & Sciences 5-year plan by BPAC at a future meeting (April is anticipated for this vote). Updated 5-Year-Plans are shared with BPAC. This includes key highlights of the budget, including financial capacity and changes. We have high financial capacity, particularly in our Beautification fund. Examples of changes to the budget include: request for new personnel (1 FTE), additional funds for the flower program and EUROW, increased funds for community nonprofit grants, increased construction fees for library entry and airport art (as construction fees have increased significantly during the pandemic), etc.

Suggested Action: Listen to presentation, ask questions, discuss changes desired by the Commission to inform current budget process and prepare for future budget approval.

4. **Aspen Bike and Pedestrian Enhancements:** Jana Weldon, Beautification, Arts and Sciences Project Administrator

Ms. Weldon will make a presentation on the current scope, procurement, and outreach process, for the Aspen Bike and Pedestrian Enhancements, aka Aspen Niche, a Beautification project.

Suggested Action: Listen to presentation, ask questions, discuss expectations.

I. TO/FROM ITEMS

1. City Staff To/From and Updates: MacKenzie Chase, Eliza Kretzmann, Jana Weldon
 - a. Upcoming Community Survey for Lone Tree – Jana Weldon
2. Chair To/From and Updates: Carla McCord
3. City Council Liaison Updates
4. Additional To/From Items from the Commission?
5. Requests for future agenda items? Please provide vote from additional 2 Commissioners to add to the list for future meetings.

J. FAIR ITEM REQUESTS: Staff will allocate these FAIR items in future agendas:

1. **Outreach and Diversifying the Call to Artist Lists and Selection Panels:** Requested: Chair McCord requested this at BPAC January 2022 meeting, Commissioners Garcia, Lubarsky and Cruz support this item as well.
2. **Clarifying Discussion on How Commission Can Respond to Priorities and Fund Allocation Changes:** Much of this is covered today – see if the Commission wishes an additional item for further clarification. Requested: Vice Chair Lubarsky at the BPAC January 2022 meeting, Chair McCord and Commissioner Garcia support this item as well.

K. TIME/DATE FOR UPCOMING MEETINGS

1. BPAC Meeting: Monday, March 14, 4 p.m., Microsoft Teams Meeting

L. ADJOURNMENT

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted on the Flagstaff City Website on February 10, 2021, in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 10th day of February 2021.



Creag Znetko, Recording Secretary